



**Mark Reid**  
**Executive Director**

**125 Preston St. • P. O. Box 3188**  
**Jackson, TN 38303-0188**

March 2, 2023

Mr. Gary Rush  
ARK Roofing  
4920 Pleasant Hill Road  
Memphis, TN. 38118

Subject: Award Letter – Roof Replacement JHA Administrative Office - AMP 10

Dear Mr. Rush:

Your bid for the subject project has been carefully evaluated and we would like to proceed with award. Your base bid including the unit price allowances, alternate #2 (replace the metal coping) and alternate #3 (use TPO roofing in lieu of EPDM) is accepted for the amount listed below:

- AMP 10 – Total contract sum \$ 282,821.00.

Please proceed with preparation of your Performance and Payment bonds and your Certificates of Insurance as outlined in the bid documents. You may begin to select your materials for your submittals in accordance with the specifications.

A pre-construction and contract signing meeting will be held on Thursday, March 9, 2023 @ 2:30 p.m. at the office of the Jackson Housing Authority, 125 Preston Street, Jackson, TN., 38301.

Your Notice to Proceed (NTP) will be issued at the pre-construction meeting. You should have your schedule of value and construction progress schedule available at this meeting. We look forward to working with you and your company.

Sincerely

Mark C. Reid  
Executive Director



**731-422-1671 • Fax 731-425-4605 • TDD 731-424-4587**